**Event Name**

**Event Dates**

**Event Venue**

The Organising Authority (OA) is the (Host Yacht Club/Marina Name) in conjunction with the (Host MNA name), under the authorisation and delegation of the Asian Sailing Federation (ASAF)

**NOTICE OF RACE**

**1 RULES**

1.1 The event will be governed by the rules as defined in *The Racing Rules of Sailing (RRS).*

1.2 No national prescriptions will apply.

1.3 In all rules governing this event, the notations;

1.3.1 [DP] denotes a rule for which the penalty is at the discretion of the jury and may be less than a disqualification.

1.3.2 [SP] denotes a rule for which a standard penalty may be applied by the race committee without a hearing or a discretionary penalty applied by the jury with a hearing. This changes RRS 63.1, A4 and A5.

1.3.3 [NP] denotes a rule that shall not be grounds for protests by a boat. This changes RRS 60.1(a).

1.4 The Equipment Rules of Sailing (ERS) will apply. (edit as appropriate)

1.5 If there is a conflict between languages the English text will take precedence.

**2 EVENT ADVERTISING**

2.1 Competitor advertising will be restricted to World Sailing Regulation 20, Advertising Code.

2.2 [DP] Boats may be required to display advertising chosen and supplied by the organising authority. If this rule is broken, World Sailing Regulation 20.9.2 applies.

**3 ELIGIBILITY AND ENTRY**

3.1 The event is opened to all boats of the following (insert number) classes listed in the table below: (edit table as appropriate)

|  |  |  |
| --- | --- | --- |
| ***MEN*** | ***WOMEN*** | **Born after** |
| 1 Person: Optimist (U16) | 1 Person: Optimist (U16) | Born in (year) or later |
| 1 Person: Laser 4.7 (U18) | 1 Person: Laser 4.7 (U18) | Born in (year) or later |
| 1 Person: Laser Standard | 1 Person: Laser Radial |  |
| 2 Person: 49er | 2 Person: 49erFX |  |
| 2 Person: 470 | 2 Person: 470 |  |
| 1 Person: RS:X | 1 Person: RS:X |  |
| 1 Person: RS:One (U20) | 1 Person: RS:One (U20) | Born in (year) or later |
| 1 Person: Techno 293 | 1 Person: Techno 293 |  |

3.2 A minimum of 5 entries and 3 MNAs are required to form a class as provided in NoR 3.1. (edit as appropriate)

3.3 Competitors and their support team shall be entered through their Member National Authorities (MNAs), who shall be fully paid up members of World Sailing and the ASAF. Failing which they will not be eligible to enter the (insert event name).

3.4 Competitors shall be either national or bona fide residents of the country they represent, unless otherwise agreed by the ASAF Executive Committee. Proof of age and nationality shall be produced at the time of registration.

3.5 World Sailing Regulation 19, Eligibility Code will apply. Each competitor shall be registered as a World Sailing sailor on the World Sailing website. (edit as appropriate)

3.6 Where applicable, the individual membership of classes may be required and proof of class membership shall be produced at the time of registration.

3.7 Where MNAs are required to be members of a class, such evidence of membership is to be produced at the time of registration.

3.8 Each MNA may enter a maximum of two entries per class as provided in NoR 3.1. (edit as appropriate)

3.9 Entries shall be made by filling in the relevant online registration forms available from the event website (insert event website) and by paying the required fees considering the following deadlines:

3.9.1 The Preliminary Entry Form and a payment for 50% of the total required fees shall be received by organisers not later than (insert date A).

3.9.2 The Final Entry Form and a payment for the balance of the fees (50%) shall be received by organisers, as soon as the members of the delegation are decided, but not later than (insert date B).

3.10 Competitors and their support team shall complete an on-site registration at the Race Office. Each team shall be accompanied by a team leader, who may complete the registration on behalf of the team with all necessary documents. The on-site registration of each competitor will not be completed until the measurement form issued by the technical committee has been returned to the Race Office.

3.11 Competitors and their support team will receive an accreditation card during on-site registration at the venue. A picture of each competitor shall be uploaded along with the online registration for the organisers to prepare the accreditation. (edit as appropriate)

3.12 Other Requirements

All competitors shall bring their own personal floatation devices which must be capable of being fastened or secured at all times while afloat. Wet suits, dry suits and trapeze harnesses are not personal floatation devices. The organising authority reserves the right to reject any personal floatation devices which it considers unsuitable. Personal floatation devices shall comply with appropriate international standards.

**4 FEES**

4.1 The entry fee is (insert fee) per person for competitors and support team personnel. (edit as appropriate)

4.2 Please make payments to the organisers bank account information as follows:

|  |  |
| --- | --- |
| Bank Name: |  |
| Bank Address: |  |
| Account Holder (Beneficiary): |  |
| Account Holder (Beneficiary) Address: |  |
| Account Number: |  |
| Society for Worldwide Interbank Financial Telecommunications (SWIFT) Code: |  |

4.2.1 Fees shall be paid in US dollars (USD). (edit as appropriate)

4.2.2 Fees shall be free of bank commissions. Any bank fee will be charged to the competitors.

4.3 A surcharge of 25% will be charged to all late payments by the organisers. “Late payment” refers to the amount of money not paid before the relevant deadline; and the surcharge will be imposed on the amount paid late, not to the total amount due before the deadline, or to the total amount corresponding to the relevant item. (edit as appropriate)

4.4 Competitors entering and withdrawing their entry not later than (insert date) will be refunded 50% of the deposit, except for any bank cost incurred due to the refund. Competitors withdrawing their entry after that date will not be refunded. The same schedule applies for any payment made according to NoR 13. (edit as appropriate)

**5 FORMAT**

 The event will consist of a single series of fleet races. (edit as appropriate)

**6 SCHEDULE**

6.1 The schedule will be as follows: (edit as appropriate)

|  |  |  |
| --- | --- | --- |
| ***Date*** | ***Time*** | ***Event*** |
| (Insert Day & Date) | 0900h – 1600h 1700h | OFFICIAL ARRIVAL DAYRegistration and MeasurementFirst briefing for team leaders |
|  | 0900h – 1600h 1300h1700h | Registration and MeasurementPractice RaceOpening Ceremony |
|  | TBC | Race Day 1 |
|  | TBC | Race Day 2 |
|  | TBC | Race Day 3 |
|  | TBC | Race Day 4 |
|  | TBC1900h | Race Day 5Prize Giving and Closing Ceremony |

(Organisers shall plan for a minimum of four scheduled racing days as per ASAF Events

Organisational Manual Regulation 3.2.1)

6.2 12 races are scheduled for all classes except for the skiffs and boards in which 15 races are scheduled. (edit as appropriate)

**7 MEASUREMENT**

7.1 Except for boats that are supplied by the organising authority, each boat shall produce a valid measurement certificate.

7.2 Substitution of damaged or lost equipment will not be allowed unless approved in writing by the technical committee. Requests for substitution shall be made to the technical committee at the first reasonable opportunity by filling in a relevant form at the Race Office. The substitution may only be permitted after the technical committee has checked and scrutinised both the damaged and the substituting equipment.

7.3 If the substitution was made on the water before or between races, both the damaged and the equipment substituted shall be presented to the technical committee after the end of the day’s racing. Repairs or replacements required afloat may be approved after the race provided that either the race committee or the technical committee afloat is notified before the next race.

7.4 In accordance with RRS Appendix G3, boats chartered through the organisers may carry national letters or sail numbers in contravention of her class rules. The national letters to be carried by these boats shall be those of the country entering the chartered boat.

7.5 Once a boat has completed measurements, the hull may not be removed from the boat park without the permission of the race committee.

**8 SAILING INSTRUCTIONS**

 The sailing instructions will be available approximately one week before the event at (insert event website)

**9 VENUE**

9.1 The event venue, (insert venue name), is approximately (insert distance) from (insert name of major international airport). Addendum A shows the location of the event venue.

9.2 The racing area will be the waters in front of (insert venue name). Addendum B shows the location of the racing area.

**10 THE COURSES**

The courses to be sailed will be Windward/Leeward, Trapezoid, or any other configuration as may be described in the sailing instructions.

**11 PENALTY SYSTEM** (edit as appropriate)

11.1 RRS Appendix P, Special Procedures for RRS 42, will apply.

11.2 For the 49er and 49erFX classes, RRS 44.1 and RRS P2.1 is changed so that the Two-Turns Penalty is replaced by the One-Turn Penalty.

11.3 An international jury will be appointed in accordance with RRS 91(b). Its decisions will be final as provided in RRS 70.5.

**12 SCORING** (edit as appropriate)

12.1 RRS B8 is deleted.

12.2 3 races are required to be completed to constitute the event.

12.3 (a) When fewer than 5 races have been completed, a boat’s series score will

be the total of her race scores.

 (b) When from 5 to 9 races have been completed, a boat’s series score will be

the total of her race scores excluding her worst score.

 (c) When 10 or more races have been completed, a boat’s series score will be

the total of her race scores excluding her two worst scores.

**13 [DP] SUPPORT VESSELS** (Note: choose red or green text below!!!)

13.1 Team support vessels shall be registered with the organising authority and used according to the following conditions:

13.1.1 Each vessel shall be a minimum of 4.5 metres in length and shall display white flags bearing the three letter MNA code of the boats they are supporting, which will be supplied by the organisers. No other flags or identification shall be displayed by support vessels.

13.1.2 Unless otherwise decided by the organising authority, each support vessel shall be shared by coaches of at least two different MNAs as decided by the organising authority. No more than one person from each MNA shall be on the water in the vessel at the same time.

13.1.3 Fuel and other consumables shall be paid by the teams using the vessel.

13.1.4 Personnel on board support vessels are required to wear a life jacket or personal floatation device whilst on the water.

13.1.5 For safety reasons, coaches are encouraged to use a VHF radio. Radios will not be provided and coaches should bring their own. (edit as appropriate)

13.2 Charter Fee

A limited number of team support vessels to be used during the event, are available from the organisers at the support vessel charter fee of (insert fee) per vessel, therefore (insert fee) per coach.

13.3 Reservations shall be made by completing the relevant online registration form and transferring an initial payment of (insert fee) (50% of the total amount to be paid per coach), which shall be received no later than (insert date A as in NoR 3.9.1). The remaining amount shall be received no later than (insert date B as in NoR 3.9.2). See NoR 4.2 for payment instructions. Availability of places on support vessels will not be guaranteed for reservations and/or payments made after (insert date A as in NoR 3.9.1).

13.4 A damage deposit of (insert fee) per vessel will be charged at the on-site registration, payable in cash only, and refunded at the end of the event provided the vessel is in good condition. Should the organising authority decide to deduct from the damage deposit, it may require that the deposit be restored to its original amount before the coaches are permitted to use the vessel again. Any remaining deposit will be refunded at the end of the event. Damage deductions will be shared by the teams using the vessel.

13.5 Similar to NoR 4.3, a surcharge of 25% will be charged to late reservations and/or payments of support vessels. (edit as appropriate)

13 The organising authority will provide for a large coach vessel to accommodate coaches for each course area. No individual support vessels will be allowed. A fee of (insert fee) per coach/support personnel, is payable to the organisers upon on-site registration. This fee allows the coach to be on-board for each racing day.

**14 CHARTER BOATS**

14.1 Competitors may bring and use their own boats. However, a limited number of boats may be available for charter. MNAs who shall make their request indicating their charter requirements during the preliminary entry submission no later than (insert date A as in NoR 3.9.1). Charter boats availability may not be guaranteed for reservations or requests made after this date.

14.2 Competitors shall not modify the fixed fittings or permanently mark or puncture the chartered boat in any way. Non-permanent alterations such as tape and/or rope may be used in accordance with the class rules provided the boat can be returned to its original condition without permanent damage.

14.3 Competitors shall bring their own sails.

14.4 The following table is a list of charter fees per class for the entire event. In addition to the charter fee, a damage deposit, payable in cash only, will also be charged at the on-site registration. The deposit will be refunded if no damage has occurred. The charter fee may be paid during the on-site registration in cash.

|  |  |  |
| --- | --- | --- |
| ***Class*** | ***Charter Fees*** | ***Damage Deposit*** |
| Optimist |  |  |
| Laser 4.7 |  |  |
| Laser Radial |  |  |

 (edit table as appropriate)

14.5 Chartering of other classes’ equipment will be on an individual case basis.

**15 [DP][NP] BERTHING**

 Boats shall be kept in their assigned places while they are in the boat park.

**16 [DP][NP] RADIO COMMUNICATION**

Except in an emergency, a boat that is racing shall not make voice or data transmissions and shall not receive voice or data communication that is not available to all boats.

**17 PRIZES**

17.1 Prizes will be awarded to the top 3 boats in each class. (edit if appropriate)

17.2 Other prizes may be awarded, such as for sportsmanship, exemplary behaviour and rules compliance during the event, at the discretion of the organising authority.

**18 DRUG TESTING**

Competitors are reminded of the World Sailing rules and regulations concerning the use of banned methods and substances, which are contained in World Sailing Regulation 21, Anti-Doping Code. Drug testing may take place during this event.

**19 DISCLAIMER OF LIABILITY**

Competitors participate in the event entirely at their own risk. See RRS 4, Decision to Race. The organising authority, or any other race officials and volunteers, will not accept any liability for material damage or personal injury or death sustained in conjunction with or prior to, during, or after the event.

**20** **[DP][NP] INSURANCE**

20.1 Each participating boat shall be insured with an adequate and valid third-party liability coverage, with a minimum coverage of (insert amount as per NoR). A photocopy of the insurance certificate shall be submitted to the organising authority at the on-site registration. (edit if appropriate)

OR Each participating boat shall be insured with an adequate and valid third-party liability coverage.

20.2 The purchase of third-party liability insurance may be purchased on-site at a cost of (insert fee). MNA’s are requested to submit the required details of the individual members to organisers together with the Final Entry Form deadline as provided in NoR 3.9.2. (edit if appropriate)

(Note: Edit as appropriate by deleting the unused statement)

**21 [DP][NP] MEDIA RIGHTS, CAMERAS AND ELECTRONIC EQUIPMENT**

21.1 By participating in this event, competitors and their support team automatically grant to the organising authority and any event sponsors, the right in perpetuity to make, use, and show at their discretion, any photographs, audio and video recordings, and other reproductions of them made at the venue, or on the water from the time of their arrival at the venue, until their final departure, without compensation.

21.2 Boats may be required to carry cameras, sound equipment or positioning equipment as specified by the organising authority. Information from such equipment shall not be used by a boat as evidence in a hearing. This changes RRS 63.6.

21.3 The equipment provided, once placed on the boat as instructed by the organising authority, shall not be manipulated by the competitor or the support person in any way, except when so required by the organising authority.

21.4 Competitors may be required for media interviews during the period of the event.

**22 FURTHER INFORMATION**

 Each participating MNA shall designate a person to be the point of contact with the organising authority and shall provide an e-mail address. For further information and queries, MNAs should contact:

|  |  |
| --- | --- |
| Event Director: |  |
| Phone: |  |
| E-mail: |  |
| Website: |  |

**ADDENDUM A – Event Venue**

(Insert Picture)

Recommended to include driving instructions from major airport

**ADDENDUM B – Racing Area**

(Insert Racing Area on nautical chart or map)

**ADDITIONAL INFORMATION**

**THE FOLLOWING INFORMATION DOES NOT CONSTITUTE RULES OF THE EVENT**

**A BEHAVIOUR**

Team members and support personnel shall observe the regulations of the host club and the house rules of the hotel and shall behave correctly at all times. Bad behaviour at any time, whether on shore or afloat, with or without any damage to the facilities, may be investigated by the jury who may call a hearing and impose a scoring penalty when appropriate.

**B ACCOMMODATION** (edit as appropriate)

Insert also shuttle bus information from hotel to event venue if appropriate.

**C EARLY ARRIVALS**

C1 Teams wishing to arrive before the official arrival day should contact the organisers in order to book accommodation which will be available from (insert date) at a rate of (insert fee) per person per day.

C2 An early arrivals meal package (breakfast/lunch/dinner) can be arranged and be purchased for (insert fee) per person per day. The relevant fields should be filled in on the online entry system to reserve.

C3 Event venue facilities will be open from (insert date and time).

**D EARLY ARRIVAL SUPPORT VESSELS**

D1 It is possible to rent a support vessel to be used before the official arrival day from (insert date) at (insert fee) per vessel per day, excluding fuel. The vessel can be shared between two teams. Reservation of such vessels shall be made by filling in the relevant fields in the support vessel reservation form via the online entry system, and by transferring a sum equipment to the total amount, which shall be received no later than (insert date) to guarantee availability. Allocation of early arrival support vessel will be made in order of arrival.

D2 A fuel package may be purchased at (insert fee) per day, and paid for at the venue registration (fuel to be replenished each day).

D3 In addition to the charter fee, a damage deposit of (insert fee) will be required, payable in cash only, on receipt of each vessel, to be refunded if no damage has occurred.

D4 Late reservations and payments of pre-event support vessels will incur a surcharge of 25%. (edit as appropriate)

**E EARLY ARRIVAL CHARTER BOATS**

E1 Charter boat will also be available before the official arrival day from (insert date) at (insert fee) per boat per day. Reservation of pre-event charter boats shall be made by filling in the relevant fields in the charter boat reservation form via the online entry system.

E2 In addition to the charter fee, a damage deposit of (insert fee) per boat, payable in cash only, will be required upon receipt of each boat, to be refunded if no damage has occurred.

**F TRANSPORTATION TO AND FROM THE AIRPORT**

 Transportation to and from (insert international airport name) can be arranged on arrival and departure days. The minibus will have 8-10 seats and ample space for equipment. Please complete the relevant fields in the online entry system re: arrival date, time, flight number, and number of people, by the final entry deadline (insert date B as in NoR 3.9.2) in order to reserve. The cost will be (insert fee) for both ways and (insert fee) for one way only. (edit as appropriate)

**G SUPPORTERS**

Supporters shall make their own reservations. They are encouraged to reserve rooms at the event official accommodation.

**H SOCIAL EVENTS**

 To enhance the friendship between the competitors and to make their stay in (insert country name) more enjoyable, appropriate social events will be organised. Casual attire will suffice. (edit as appropriate)

**I MISCELLANEOUS**

I1 Each team is kindly requested to bring 2 sets of its own National Flag (100cm x 150cm) and the National Anthem recorded on CD.

I2 There are no medical precautions that need to be taken entering (insert country name). The organisers would advise delegations to consult their travel agents or health authorities for any existing current regulations for travellers visiting (insert country name). (edit as appropriate)

**J SAILING CONDITIONS**

|  |  |
| --- | --- |
| Daytime temperature |  |
| Water temperature |  |
| Wind speed |  |
| Prevailing wind direction |  |
| Hours of good wind daily |  |
| Tidal range |  |
| Current speed range |  |

**K VISA REQUIREMENTS**

Delegations should contact the (insert country name) Embassy or Consulate in their country to enquire about Visa requirements. If required, the organising authority will write a letter of invitation upon request. Please contact the e-mail address provided in NoR 23 above and allow at least 7 days advance notice. (edit as appropriate)

**L** **SPECTATOR VESSEL**

A spectator vessel will be arranged for parents and guests throughout the scheduled days of racing. There is a maximum limit of persons for safety reasons, therefore all bookings must take place at the Race Office. Each person will be charged at (insert fee) per day. Official members of delegations will be charged at a discounted fee of (insert fee) per day. (edit as appropriate – if Spectator boats are free of charge)

**M CHANDLERY AND REPAIRS**

Limited chandlery and repairs will be available at the shore venue.